

HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)

Membership Recruitment Sub-Committee Meeting

San Mateo Medical Center | 222 W. 39th Ave. (Board room) San Mateo

November 7, 2018, 9:00 A.M - 10:00 A.M.

AGENDA

- A. CALL TO ORDER** Brian Greenberg **9:00 AM**
- B. CHANGES TO ORDER OF AGENDA** **9:05 AM**
- C. PUBLIC COMMENT** **9:07 AM**
- Persons wishing to address on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes and the total time allocated to Public Comment is fifteen minutes. If there are more than five individuals wishing to speak during Public Comment, the Chairperson may choose to draw only five speaker cards from those submitted and defer the rest of the speakers to a second Public Comment at the end of the Board meeting. In response to comments on a non-agenda item, the Board may briefly respond to statements made or questions posed as allowed by the Brown Act (Government Code Section 54954.2) However, the Boards general policy is to refer items to staff for comprehensive action or report.
- D. Maple Street Focus Group Update**
1. Provide Update Danielle Hull/Irene Seliverstov **9:10 AM**
2. Discuss next location(s) and timing
- E. REPORTING AGENDA:**
1. Update on contacting efforts Irene Seliverstov **9:30 AM**

Person	Connection Point
Emergency Room nurse / physician / case manager (non voting member)	HCH Staff
ACE	Brian Greenberg
HPSM	Brian Greenberg
HUD	Brian Greenberg
Transportation (can be county employee or advocate)	HCH Staff
Center on Homelessness	Brian Greenberg
Dentist/Advocate	Irene Seliverstov (Oral Health Coalition)
Behavioral Health	
- Abundant Grace Coastside	Brian Greenberg
- Liaison between shelter and street homeless	Steve Carey

BOARD COMMUNICATIONS AND ANNOUNCEMENTS

Communications and Announcements are brief items from members of the Board regarding upcoming events in the community and correspondence that they have received. They are informational in nature and no action will be taken on these items at this meeting. A total of five minutes is allotted to this item. If there are additional communications and announcements, the Chairperson may choose to defer them to a second agenda item added at the end of the Board Meeting.

OTHER ITEMS

1. Future meetings – mid December, date and time TBD

H. ADJOURNMENT

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternate format for the agenda, meeting notice, or other documents that may be distributed at the meeting, should contact the HCH/FH Program Coordinator at least five working days before the meeting at (650) 573-2966 in order to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. The HCH/FH Co-Applicant Board regular meeting documents are posted at least 72 hours prior to the meeting and are accessible online at: <http://www.smchealth.org/smmc-hfhfh-board>.

TAB 1
Meeting Minutes

Request to Approve
(Consent Agenda)

**HEALTH CARE FOR THE HOMELESS/FARMWORKER HEALTH PROGRAM (HCH/FH)
Membership Recruitment Sub-Committee Meeting Minutes**

San Mateo Medical Center | 222 W. 39th Ave. (Board room) San Mateo
October 10, 2018, 9:00 A.M - 10:00 A.M.

Co-Applicant Board Members Present

Robert Anderson
Steve Carey
Brian Greenberg
Adonica Shaw (dial-in)
Gary Campanile (dial-in)

County Staff Present

Irene Seliverstov
Danielle Hull

Members of the Public

ITEM	DISCUSSION/RECOMMENDATION	ACTION																		
Call to Order	Meeting was called to order at 9:00am																			
Regular Agenda Public Comment	No public comment at this meeting.																			
Maple Street Focus Group Update	<p>Danielle Hull will moderate the focus group at Maple Street Shelter on Oct 16, 6-7:30pm. Adonica will not be able to attend, Gary to let us know. Goal is to get 2 board members to attend.</p> <p>The group envisioned the best way to hear consumer voices will be via a three-pronged approach:</p> <ol style="list-style-type: none"> 1. Focus groups led around San Mateo County at both homeless shelters and with farmworkers on a quarterly or bi-annual basis. Maple Street is the first in this series. Interest to participate in a more robust way will always be discussed and people sought out to join the Ad Hoc Advisory Group or attend regular Board Meetings. 2. Ad Hoc Advisory Group: this will be a group of farmworkers and homeless (probably more “stable” homeless, i.e. about to receive housing, formerly homeless, etc) who will meet on a “as needed” basis, i.e. to provide input on strategic direction, resources we’re developing, etc. 3. Email listserve: HCH will develop and maintain an email list serve of people who are homeless/farmworkers who are interested to participate on a more on-going basis which will be one of the ways that input can be gathered (i.e. a quick email asking for input) or a method for communicating when the next Ad Hoc advisory meeting will be. 	<p>Ask larger Board group on 10/11 whether anyone would like to attend on Monday, October 15th.</p>																		
Reporting Agenda: Review Board membership criteria	<p>Numerous potential entities were identified to reach out to regarding membership. Additional people and organizations will be identified on an on-going basis.</p> <table border="1" data-bbox="334 1434 1239 1932"> <thead> <tr> <th data-bbox="334 1434 805 1467">Person</th> <th data-bbox="805 1434 1239 1467">Connection Point</th> </tr> </thead> <tbody> <tr> <td data-bbox="334 1467 805 1530">Emergency Room nurse / physician / case manager (non voting member)</td> <td data-bbox="805 1467 1239 1530">HCH Staff</td> </tr> <tr> <td data-bbox="334 1530 805 1564">ACE</td> <td data-bbox="805 1530 1239 1564">Brian Greenberg</td> </tr> <tr> <td data-bbox="334 1564 805 1598">HPSM</td> <td data-bbox="805 1564 1239 1598">Brian Greenberg</td> </tr> <tr> <td data-bbox="334 1598 805 1631">HUD</td> <td data-bbox="805 1598 1239 1631">Brian Greenberg</td> </tr> <tr> <td data-bbox="334 1631 805 1694">Transportation (can be county employee or advocate)</td> <td data-bbox="805 1631 1239 1694">HCH Staff</td> </tr> <tr> <td data-bbox="334 1694 805 1728">Center on Homelessness</td> <td data-bbox="805 1694 1239 1728">Brian Greenberg</td> </tr> <tr> <td data-bbox="334 1728 805 1791">Dentist/Advocate</td> <td data-bbox="805 1728 1239 1791">Irene Seliverstov (Oral Health Coalition)</td> </tr> <tr> <td data-bbox="334 1791 805 1932"> Behavioral Health - Eric DeBodie, Abundant Grace Coastside - Liaison between shelter and street homeless </td> <td data-bbox="805 1791 1239 1932"> Brian Greenberg Steve Carey </td> </tr> </tbody> </table>	Person	Connection Point	Emergency Room nurse / physician / case manager (non voting member)	HCH Staff	ACE	Brian Greenberg	HPSM	Brian Greenberg	HUD	Brian Greenberg	Transportation (can be county employee or advocate)	HCH Staff	Center on Homelessness	Brian Greenberg	Dentist/Advocate	Irene Seliverstov (Oral Health Coalition)	Behavioral Health - Eric DeBodie, Abundant Grace Coastside - Liaison between shelter and street homeless	Brian Greenberg Steve Carey	<p>Before the next meeting, everyone will be reached out to or at least identified (i.e. who to contact with transportation knowledge).</p> <p>Agendize: learnings from October 15th Maple Street Focus Group and identify the next focus group location as well as topic. Develop a timeline for frequency of focus group meetings and when to have an Ad Hoc advisory group</p>
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		meeting.
Reporting Agenda: Develop recruitment plan	Discussed developing a "retention plan" to ensure Board Members continue to attend throughout their 12 month time commitment.	