

**Enclosure A  
COUNTY CERTIFICATION  
PEI STATEWIDE PROGRAM FUNDING REQUEST**

County Name: San Mateo

<b>County Mental Health Director</b>	<b>Program Lead</b>
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Mailing Address:  Behavioral Health and Recovery Services Division 225 37 <sup>th</sup> Avenue, 3 <sup>rd</sup> Floor San Mateo, CA 94403	

I hereby certify that I am the official responsible for the administration of public community mental health services in and for said County and that the County has complied with all pertinent regulations, laws and statutes for this update to the Three-Year Program and Expenditure Plan. Mental Health Services Act funds are and will be used in compliance with Welfare and Institutions Code Section 5891 and California Code of Regulations (CCR), Title 9, Section 3410, Non-Supplant.

This Plan or update has been developed with the participation of stakeholders, in accordance with CCR, Title 9, Sections 3300, 3310(d) and 3315. The draft Program and Expenditure Plan or update was circulated for 30 days to stakeholders for review and comment. If this is the county's first submission of a PEI component, the local mental health board or commission has held a public hearing on the Plan. All input has been considered with adjustments made, as appropriate.

All documents in the attached Program and Expenditure Plan or Update are true and correct.

_____ Signature Local MH Director/Designee	<u>12/07/2010</u> Date	<u>Director, Behavioral Health &amp; Recovery Services</u> Title
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**Enclosure B**  
**Description of Community Program Planning (CPP) and Local Review Processes**  
**PEI Statewide Program Funding Request**

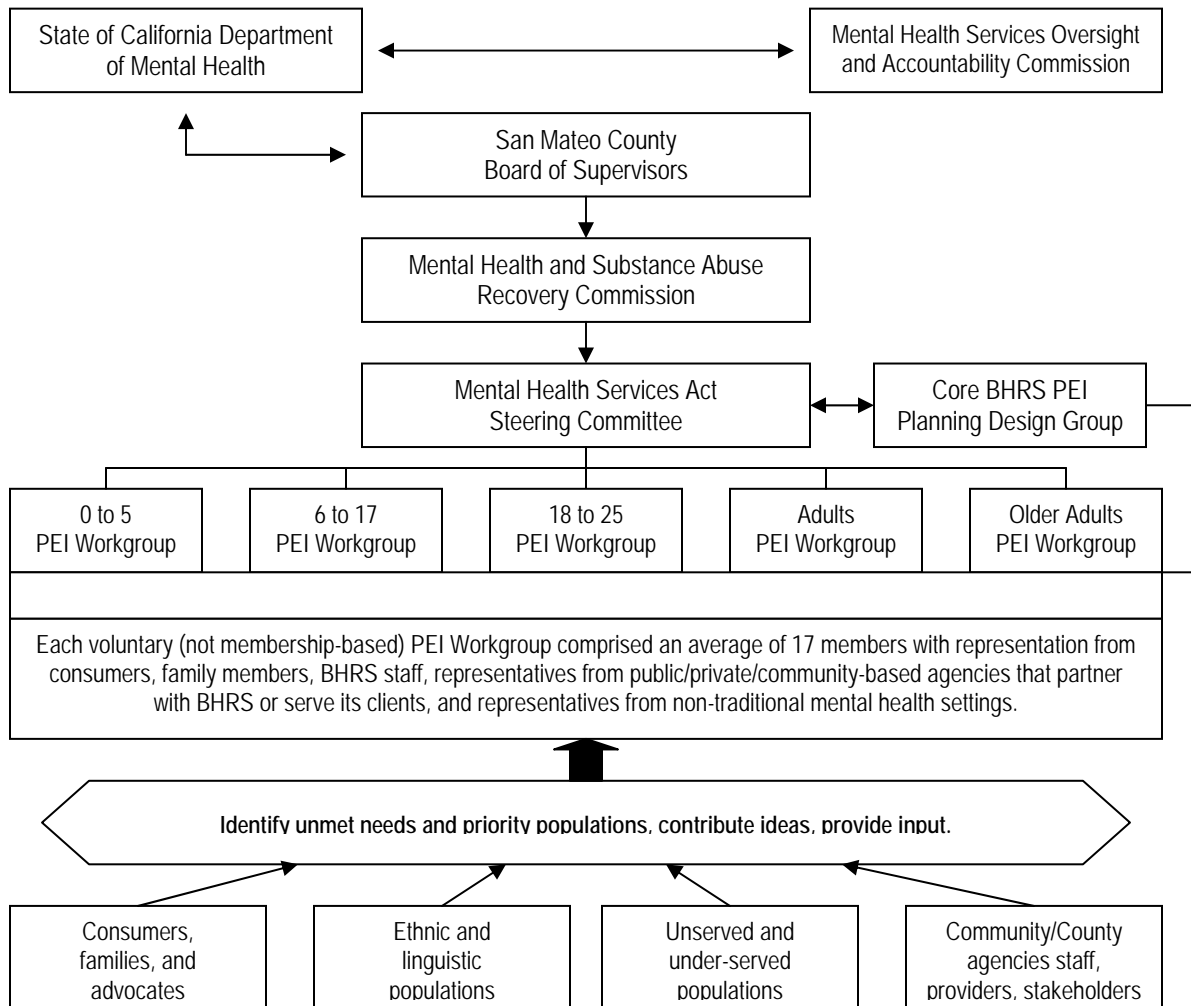
County Name: San Mateo

**Instructions:** Utilizing the following format please provide a brief description of the Community Program planning and Local Review Processes that were conducted in developing this Three Year Program and Expenditure Plan or update.

**NOTE: If this is the initial submission of the county's PEI Three Year Program and Expenditure Plan please respond to questions 1- 5. If this is an update to an already approved PEI Plan please respond to questions 1, 2, 4 and 5.**

1. Describe how the Plan update was developed in collaboration with stakeholders.

San Mateo County's MHSa planning processes are designed to facilitate meaningful participation from stakeholders, including unserved and underserved communities. We have described at length our overall planning structure, common to all planning processes, in our previous plans submissions; this applies to all MHSa components, with any necessary adjustments. The diagram below depicts the planning structure, followed by the composition of both the MHSa Steering Committee and the MHSARC.



The role of the MHSA Steering Committee and of the Mental Health and Substance Abuse Recovery Commission (formerly Mental Health Board) in these processes remains in place. The tables below indicate the composition of both bodies.

### **Mental Health Services Act Steering Committee**

<b>Maya Altman</b> Executive Director Health Plan of San Mateo	<b>Debby Armstrong</b> Executive Director First 5 San Mateo County	<b>Beverly Beasley Johnson</b> Director, Human Services Agency County of San Mateo
<b>Dan Becker</b> Representative for the Hospital Council Mills Peninsula Hospitals	<b>Clarise Blanchard</b> Director of Substance Abuse and Co-occurring Disorders, Youth & Family Enrichment Services; Representative BHRS Contractors Association	<b>Linda Carlson</b> Executive Director Women's Recovery Association
<b>Rodina Catalano</b> Deputy Court Executive Officer of Operations, County of San Mateo	<b>Susan Ehrlich, MD</b> CEO San Mateo Medical Center	<b>Patrick Field</b> Consumer
<b>Jean S. Fraser</b> Health System Chief San Mateo County	<b>Richard Gordon</b> President of the Board of Supervisors San Mateo County	<b>Richard Holober</b> President SMCO Community College District
<b>Carmen Lee</b> Stamp Out Stigma	<b>Don Mattei</b> Police Chief and Sheriff's Association Sheriff's Office Association	<b>Sharon McAleavey</b> AFSCME
<b>Mary McMillan</b> Deputy County Manager County of San Mateo	<b>Alison Mills</b> Consumer, Heart and Soul Board	<b>Raymond Mills</b> Consumer, Voices of Recovery
<b>Peg Morris</b> Executive Director, and BHRS Contractors Association	<b>Richard Napier</b> Executive Director City/ County Association of Government of SM County	<b>Karen Philip</b> Deputy Superintendent of Schools San Mateo County Office of Education
<b>Melissa Platte</b> Executive Director Mental Health Association	<b>Stuart Forrest</b> Chief Probation Officer Probation Department County of San Mateo	<b>Steve Robison</b> NAMI
<b>Marc Sabin</b> Executive Director – Project 90	<b>Janeen Smith</b> Deputy Director Sitike/Pyramid Alternatives	<b>Deborah Torres</b> Director, Child Welfare Human Services Agency
<b>Teresa Walker</b> Family Member	<b>Patricia Way</b> NAMI	<b>Greg Wild</b> Executive Director, Heart and Soul

### **Mental Health and Substance Abuse Recovery Commission (MHSARC) (Formerly Mental Health Board)**

<b>Kathleen Bernard</b> Consumer	<b>Valerie Gibbs</b> Member of the Public	<b>Cameron Johnson</b> Family Member
<b>Randall Fox</b> Consumer	<b>Wilson Lim</b> Member of the Public	<b>Amy Mah</b> Member of Public, Family Member
<b>Felicitas Rodriguez</b> Family Member	<b>Sharon Roth</b> Family Member	<b>Judy Schutzman, Chair</b> Family Member
<b>Patrisha Ragins</b> Consumer	<b>Katherine Sternbach</b> Member of the Public	<b>Josephine Thompson</b> Family Member
<b>Donald Livingston</b> Youth Commission Representative	<b>ALL MHSARC MEMBERS ARE MEMBERS OF THE MHSA STEERING COMMITTEE</b>	

Ever since the release of the planning estimates for statewide prevention and early intervention projects we have kept our stakeholders apprised of the different developments at the State level regarding alternatives for the administration of these projects. We have done so as part of our regular updates to several bodies such as the Mental Health Services Act Steering Committee and the Mental Health and Substance Abuse Recovery Commission (formerly the Mental Health Board) as noted above, among others.

The MHSA Steering Committee held a meeting on October 26 to offer input on the issue. At that meeting, the Mental Health and Substance Abuse Recovery Commission in special session released the present update for a 30-day public comment period.

2. Describe the methods to obtain input and review of draft Plan/update from stakeholders and interested parties. (A 30 day review and public comment period is required.)

The project was circulated among our ever-expanding network of contacts (email list of over 1,000 addresses); an invitation to provide input was published twice in the local newspaper of largest circulation; the plan was advertised at presentations given by BHRS staff at standing meetings with the community (including providers); the plan was also circulated through "Wellness Matters", our Division's e-journal, which reaches over 700 email boxes every month.

The plan was heard by the MHSA Steering Committee on October 26 at a public meeting, and a again at the Mental Health and Substance Abuse Recovery Commission on November 3, 2010.

3. Date of Public Hearing.  
(Only required with submission of initial PEI Plan.)

San Mateo County has an already approved Prevention and Early Intervention Plan, therefore a public hearing is not required. In spite of that, and so that the public has one last opportunity to offer input into this proposal, a public hearing will be held by the Mental Health Services and Substance Abuse Recovery Commission on December 1, 2010, from 3 to 5 pm, at 225 37<sup>th</sup> Avenue, Room 100, San Mateo, CA 94403

4. Describe or attach substantive comments received during the local review process and responses to those comments. Indicate if none received.

To be completed at the end of the 30 public review period.

5. Describe substantive revisions made to the draft Plan/Update that was circulated to stakeholders. Indicate if no substantive changes were made.

To be completed at the end of the 30 public review period.

**Enclosure C**  
**COUNTY DISTRIBUTION AGREEMENT FOR**  
**DISTRIBUTION OF PEI STATEWIDE FUNDS to JPA**  
**FOR IMPLEMENTATION OF PEI STATEWIDE PROGRAMS**

San Mateo County

San Mateo County (the County) agrees to participate in the Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Statewide Programs funded from the PEI Component of the MHSA Three-Year Program and Expenditure Plan. The three Statewide Programs intended to be funded by this agreement are: Suicide Prevention, Student Mental Health Initiative, and/or Stigma and Discrimination Reduction.

The County agrees that upon its execution of this Agreement, and in accordance with the elected Option the following amounts will be distributed by DMH concurrent with the start of the State Fiscal Year (SFY) for which they are made available subject to the effective conditions specified below:

\$652,700 of the County's SFY 08/09 PEI Statewide Program Planning Estimate  
\$652,700 of the County's SFY 09/10 PEI Statewide Program Planning Estimate  
\$652,700 of the County's SFY 10/11 PEI Statewide Program Planning Estimate  
\$652,700 of the County's SFY 11/12 PEI Statewide Program Planning Estimate

This Distribution agreement will allow DMH to do all of the following:

- Enter into a contract with the JPA for the purpose of distributing the County's funds to the JPA;
- Encumber the funds against this contract; and
- Distribute the funds directly to the JPA.

**Option 1 – Distribution to a Joint Powers Authority**

- The County delegates the administration of the PEI Statewide Program Planning Estimate as delineated above to CalMHSA, a Joint Powers Authority.

By electing this option the County agrees this delegation includes:

- ✓ Selection of specific recommended actions identified in the State Strategic Plans;
- ✓ The planning design and statewide implementation of the selected recommended actions; and,
- ✓ The development and submittal of Plans, Plan updates and reports to DMH and the MHSOAC related to PEI Statewide Funds.

Funds in the amount specified will be distributed from the Mental Health Services Fund to CalMHSA in accordance with the provisions set forth in these Guidelines only upon:

- Review and comment by DMH and approval by the Mental Health Services Oversight and Accountability Commission (MHSOAC) of the Plan/update indicating the County's decision to implement one or more of the PEI statewide program through the JPA;
- Submission and approval by the MHSOAC of a work plan for each program; and
- Execution of an amendment to the County's MHSA Agreement by the County and DMH.

### **Release of Planning Funds**

The County requests that up to 5% of the planning estimates be distributed to the JPA for the purpose of conducting the Community Program Planning and, for preparing, drafting and submitting Plan/updates and for other planning activities as follows:

Pursuant to its election of Option 1 above the County authorizes the release of planning funds to the JPA in the following amounts:

\$\_ of the County's SFY 08/09 PEI Statewide Program Planning Estimate  
\$\_ of the County's SFY 09/10 PEI Statewide Program Planning Estimate  
\$\_ of the County's SFY 10/11 PEI Statewide Program Planning Estimate

Approved for County (by signature)	Date: December 7, 2010
Printed Name and Title:  Louise Rogers, MPA Director of Behavioral Health and Recovery Services	