



EMT CERTIFICATION AND RE-CERTIFICATION

APPROVED: 

EMS Medical Director



EMS Administrator

Authority: Health and Safety Code Division 2.5, Section 1797.210, Title 22,
California Code of Regulations, Section 100079 and California Penal
Code, Section 11105

1. Definitions:

- 1.1. EMT Certifying Entity – an agency authorized to certify and recertify Emergency Medical Technicians. For San Mateo County, the San Mateo County EMS Agency is the EMT Certifying Entity.
- 1.2. Certifying Examination – the National Registry of EMT's EMT written and skills examination to test an individual applying for certification as an EMT.
- 1.3. Emergency Medical Technician or EMT – a person who has successfully completed a basic EMT course which meets the requirements of the California Code of Regulations, Title 22, Division 9, Chapter 2; has passed all required tests; and who has been certified by the EMT Certifying Authority.
- 1.4. Agency – the San Mateo County Emergency Medical Services Agency.

2. Purpose:

- 2.1. The purpose of this policy is to provide direction for individuals that are interested in becoming certified as EMT's in California through the San Mateo County EMS Agency.

Issue Date: February 15, 2001
Effective Date: July 1, 2010
Review Date: January 2014

3. Requirements for Certification:

In order to be eligible for certification as an EMT, an applicant must:

- 3.1. Be at least eighteen (18) years of age, documented by a California Driver License, California ID or U.S. passport.
- 3.2. Complete and sign the San Mateo County EMS Agency EMT Application which includes an affidavit denying preclusion from certification and containing the following statement: *“I hereby certify under penalty of perjury that all information on this application is true and correct to the best of my knowledge and belief, and I understand that any falsification or omission of material facts may cause forfeiture on my part of all rights to EMT certification in the state of California. I understand all information on this application is subject to verification, and I hereby give my express permission for this certifying entity to contact any person or agency for information related to my role and function as an EMT in California.”*
- 3.3. Provide a copy of an EMT Basic Course Completion Certificate from an approved EMT Basic Course provider
- 3.4. Provide a copy of a current CPR/AED card
- 3.5. Provide a copy of a current California license, California I.D. or U.S. passport
- 3.6. Obtain a DOJ/FBI Fingerprinting Background Check (Live Scan)
- 3.7. Provide a copy of a current National Registry Certification card
- 3.8. Provide a copy of a letter or e-mail showing the date of the successful completion of the National Registry Exam
- 3.9. Pay the necessary State and County EMT certification fees.

4. Requirements for Re-certification:

In order to be eligible for recertification, an applicant must:

- 4.1. Be at least eighteen (18) years of age, documented by a California Driver License, California ID or U.S. passport.
- 4.2. Provide a copy of the most recent EMT Certification card issued in California

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- 4.3. Complete and sign the San Mateo County EMS Agency EMT Application which includes the affidavit *“I hereby certify under penalty of perjury that all information on this application is true and correct to the best of my knowledge and belief, and I understand that any falsification or omission of material facts may cause forfeiture on my part of all rights to EMT certification in the state of California. I understand all information on this application is subject to verification, and I hereby give my express permission for this certifying entity to contact any person or agency for information related to my role and function as an EMT in California.”*
- 4.4. Provide a copy of a successfully completed California State Skills Competency list
- 4.5. Have a current CPR/AED card for the Professional Rescuer from the American Heart Association, the American Red Cross or Cal Fire CPR/AED Card. An AHA Heartsaver card with specific modules will be considered.
- 4.6. Have a current California license, California I.D. or U.S. passport.
- 4.7. If the applicant has not previously obtained a DOJ/FBI Fingerprinting Background Check (Live Scan) for EMT certification, one must be obtained for recertification.
- 4.8. Complete and provide proof of 24 hours of continuing education certificates from an approved California EMS CE Provider.
 - 4.8.1. At least 12 hours must be instructor based; or
 - 4.8.2. Successfully complete a twenty-four (24) hour refresher course from a California approved EMT Training Program.
- 4.9. Pay the necessary State and County EMT certification fees.
- 4.10 There is no grace period for the EMT Certificate. You may not work as an EMT with an expired certificate.
5. Issuance of EMT Card for Certification and Recertification:
 - 5.1. The individual will be issued a wallet size certification card after the above steps are completed and the applicant has passed the criminal background clearance.
 - 5.2. The effective date of certification shall be the date the individual satisfactorily completes all certification requirements. The certification expiration date will be:

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- 5.2.1. Two years from the date of passing the National Registry of Emergency Medical Technicians written examination except in the following cases:
 - 5.2.1.1. A person who possesses a current and valid out-of-state EMT-Intermediate or Paramedic certification, the expiration date shall be the same expiration date as stated on the out-of-state certification.
 - 5.2.1.2. A person who possesses a valid National Registry issued EMT-Basic, EMT-Intermediate or Paramedic certification, the expiration date shall be two (2) years from the date of passing the National Registry examination, but in no case shall the expiration date of certification exceed two (2) years from the effective date.
 - 5.2.1.3. An individual that is currently licensed in California as a Paramedic shall have the same expiration date as the current paramedic license.

6. The EMT must notify the certifying entity in writing within thirty (30) calendar days of any and all changes of the mailing address, giving both the old and the new address, and current EMT certification number.

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