

**Commission on Disabilities General Meeting  
Minutes  
October 22, 2015**

Present: Ligia Andrade, Gwendolyn Barnhart, Susy Castoria, Randy Jones, Helen Lo, Ramiro Maldonado, Caroline McHenry, Vincent Merola, Scott Sinor, Charlie Weidanz

Absent: Gerda Cohn, Mei-Mei Chun-Moy (Youth Commissioner), Jim Engvall, Robert Hall, Rob Heagy, Lucy Hupp Williams, Ashley Roehm

Ex-Officio Members Present: Linda Young, San Mateo County Office of Education

Guests: Juda Tolmasoff, Supervisor Groom's Office, Nicole Fernandez, Cristina Ugaitafa, Aging and Adult Services

Staff: Michelle Makino, Program Services Manager, Craig McCulloh, Community Program Analyst II, Aging and Adult Services

Item	DISCUSSION	ACTION/DECISION
<b>Pledge of Allegiance</b>	Meeting was called to order at 3:03 p.m. and members were led in the Pledge of Allegiance.	None
<b>Introductions and Announcements</b>	Commissioners and guests introduced themselves. There were no announcements.	None
<b>Approval of the Minutes</b>	The Minutes from September 24, 2015 were reviewed by the Commission.	<b>M/S/C</b> Merola/Lo
<b>Oral Communications</b>	There were no Oral Communications	None
<b>Staff Report</b>	Michelle Makino reported on a recent emergency incident/fire at Burlingame Long Term Care. Nicole Fernandez, from Aging and Adult Services' new Elder and Dependent Adult Protection Team (EDAPT), advised the CoD about this new program and the official launch of the program at the November 3 <sup>rd</sup> Board of Supervisors Meeting. Cristina Ugaitafa, also from Aging and Adult Services discussed the upcoming strategic planning meeting of the San Mateo County Oral Health Coalition and the need to have representation from the disability community involved in the discussion.	None
<b>President's Report</b>	None	None
<b>Committee Reports</b>	<ul style="list-style-type: none"> <li>• <b>Executive Committee –Susy Castoria, President:</b> <ol style="list-style-type: none"> <li>1. <b>Update on Vacancies/Recruitment-</b> Interviews were held on October 13<sup>th</sup>. Board of Supervisors will be approving the appointments within the next month.</li> <li>2. <b>Review of CoD Meeting Etiquette-</b>Every Commissioner read out loud one of the rules.</li> </ol> </li> </ul>	Commissioners were reminded to be responsible

	<ul style="list-style-type: none"> <li>3. <b>Disabilities Awareness Month Presentation to the BoS-</b> Tuesday, October 6<sup>th</sup>. President Castoria thanked the Commissioners who attended the presentation, which as well-received by the Board of Supervisors and those in attendance. She also thanked Commissioner Barnhart for bringing quite a few of her clients from Kainos. Their presence was duly noted by the Board.</li> <li>4. <b>Commission Theme for 2016-"Inclusion"</b>- President Castoria introduced the CoD's theme of "Inclusion" that will be at the forefront of every activity that the CoD endeavors to pursue in 2016 in celebration of the CoD's 25<sup>th</sup> Anniversary.</li> <li>5. <b>CoD 25<sup>th</sup> Anniversary Celebration-September 2016-</b> Some initial ideas were discussed about potential events and activities.</li> <li>6. <b>Red Cross Partner Agency Shelter Operations Training-</b> October 28<sup>th</sup> training to be held at CSM. Interested Commissioners were encouraged to attend.</li> </ul> <ul style="list-style-type: none"> <li>• <b><u>ADA Compliance Committee - Susy Castoria, Chair</u></b> <ul style="list-style-type: none"> <li>1. <b>Update on ADA Project at 225 37<sup>th</sup> Avenue-</b> In the process of hiring an architect for the project. Beginning a Master Plan for the campus which will help us determine the scope and timeline of the project. Minimally, entrance on the West Side and to the AAS Reception area will need improvements, along with restrooms along the corridor in AAS.</li> </ul> </li> <li>• <b><u>Legislation, Advocacy &amp; Outreach Committee – Ligia Andrade, Chair:</u></b> <ul style="list-style-type: none"> <li>1. <b>Update on Accessible Parking Education &amp; Enforcement-</b> Working with Lt. Tippins from the Sheriff's Office to monitor the number of citations issued for accessible parking violations in the County during the month of October.</li> <li>2. <b>Update on Disabilities Awareness Training for Sheriff's Office-</b>as a result on working with the Sheriff's Office on the accessible parking education and enforcement campaign, the CoD has been requested to conduct training of Sheriff's staff during roll call and change of shifts. President Castoria has volunteered to conduct the trainings.</li> <li>3. <b>Commissioner Participation in CoD Outreach Activities-</b> After consultation with the Executive Committee, each</li> </ul> </li> </ul>	<p>and respectful in their interactions as a Commissioners in carrying out their duties.</p> <p>CoD Executive Committee to formulate proposed ideas for consideration at the next General Meeting.</p> <p>The Committee to get more details and help develop training outline.</p>
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	<p>Commissioner will be required to participate in at least one CoD Outreach event each year. Outreach is one of the major functions of the CoD and in order for our outreach efforts to be successful, we need full CoD participation and support.</p> <p>4. <b>Advocacy focusing on Transportation Issues</b>-The Committee will be focusing on transportation issues in coordination and support of the Paratransit Coordinating Council. Plans are in development to invite the Manager of Accessible Services at SamTrans to present at a future CoD Meeting.</p> <ul style="list-style-type: none"> <li>• <b>Special Events Committee – Scott Sinor, Chair</b> <ol style="list-style-type: none"> <li>1. <b>Preliminary Report on 2015 Art Showcase</b>- This was a very successful event where the artists with disabilities were acknowledged and were able to sell 38 out of 49 works of art. The work and efforts of the Commissioners involved were acknowledged at the meeting as well.</li> </ol> </li> <li>• <b>Youth &amp; Family Committee –Vincent Merola, Chair</b> <ol style="list-style-type: none"> <li>2. <b>Preliminary Report on the Transition to Independence Fair (TIF) 2015</b> –Commissioner Merola thanked all of the community partners and Commissioners who helped out with this event. The level of collaboration throughout the planning and during this event contributed greatly to its success.</li> </ol> </li> </ul>	<p>Outstanding payments for the artwork is being collected in order before the payment process to artists can begin.</p> <p>A complete TIF De-Briefing to be scheduled for next month.</p>
<p><b>Liaison Reports</b></p>	<ul style="list-style-type: none"> <li>• <b>Commission on Aging – Chair Vacant:</b> No report</li> <li>• <b>Commission on Aging Adult Abuse Prevention Committee – Chair Vacant:</b> No report</li> <li>• <b>Community Development Block Grant Susy Castoria:</b> No report</li> <li>• <b>Golden Gate Regional Center – Chair Vacant:</b> No report</li> <li>• <b>Health Plan of San Mateo Consumer Advisory Committee – Susy Castoria-</b> President Castoria reported that more consumers are needed for this committee.</li> <li>• <b>Mental Health and Substance Abuse Recovery Commission –Chair Vacant:</b> No report</li> <li>• <b>New Beginning Coalition – Chair Vacant:</b> No report</li> <li>• <b>Paratransit Coordinating Council (PCC) – Jim Engvall:</b> No report</li> <li>• <b>Voter Accessibility Advisory Committee (VAAC)-</b> Craig McCulloh reported that the VAAC has held three meetings in the last couple months in preparation for the upcoming All-Mail Election. The VAAC has been able to provide several important recommendations to improve the outreach and operations of the upcoming election. VAAC members will also be observing the Universal Polling</li> </ul>	

	Sites during the day of the election. <ul style="list-style-type: none"> <li>• <b>Youth Commission – Mei-Mei Chung-Moy:</b> No report</li> </ul>	
<b>Updates on Non-Agendized Disabilities Issues</b>	<ul style="list-style-type: none"> <li>• No reports</li> </ul>	
<b>Other Business</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b>Adjournment</b>	Meeting was closed at 4:43 p.m.	
	Next Meeting: Special Date: Thursday, November 19, 2015 3:00 - 5:00 p.m. at 225 37 <sup>th</sup> Avenue, Room 100 San Mateo	