

Commission on Aging General Meeting
Minutes
April 13, 2015

Present: Rita Alexandra, JoAnne Arnos, Walter Batara, Sandra Cooperman, Lisa Costello, Aurea Cruz, Patricia Erickson, Jody Hurlock, Christina Kahn, Mary Larenas, Sandra Lang, Melodie Lew, Scott McMullin, Cherie Querol-Moreno, Pamela O'Leary, Armetta Parker, May Ratiu, Francine Serafin-Dickson,

Excused: Alex Melendrez

Staff: Michelle Makino

Public: Supervisor Adrienne Tissier, Pat Brown (facilitator), Lisa Mancini (County Aging & Adult Services), Laura Schwartzel (Peninsula Family Service),

Item	DISCUSSION
Call to Order	9:00 am Pledge of Allegiance Roll Call
Correspondence	None
Oral Communications	None
Approval of Today's Agenda	April 13, 2015 Sandra Cooperman Moved, Aurea Cruz seconded, and approved.
Approval of Minutes	March 9, 2015 with minor changes to name spellings, etc. Lisa Costello Moved, Sandra Lang seconded, and approved.
Staff/Liaison Report	Michelle Makino introduced herself as the new staff liaison to the commission, and will email us her contact information. Photo Release Forms were circulated for signatures by those commissioners who would grant permission to use photos taken during the meeting.
Chair Report	<ul style="list-style-type: none"> • Mary reported on status of annual report preparation, due to be submitted to County Supervisors in near future. • Commissioners Katie Eiseman and Marisa Robles have resigned, both due to other work/time/location considerations. • Commissioners are reminded to submit reports from Standing Committees and Liaison

	Committees in writing no later than the Wednesday before the CoA General Meeting, so their reports can be included with the agenda for the General Meeting, and subsequently attached to the minutes from the meeting.
Presentation	<p>Pat Brown facilitated the balance of the meeting, continuing the discussion from the CoA Retreat, focusing on communication, meeting effectiveness and identifying priority goals for the commission. Highlights include:</p> <ol style="list-style-type: none"> 1. Meeting improvement strategies were outlined, including pre-allotted times for each item, and limited times for response/interaction. 2. Committee structure and guidelines on how to interact with the overall commission would be useful. 3. Educational presentations at General Meetings will be an integral part. 4. Use of "Parking Lot" is encouraged, so we don't get stuck on issues where there are differing opinions and no readily apparent resolution. 5. "Facilitative members" are very useful for clarifying and helping discussions to move forward. 6. Communication: the Board of Supervisors has a communications director who can help us getting word out to the community on priority issues. 7. Goal Areas: we were encouraged to pick just <u>three</u>. After discussion, the commissioners selected the following priority goals: <ol style="list-style-type: none"> a. Elder Abuse b. Resources for aging adults and families c. Transportation d. Notes: LGBTQ was suggested to be a subset of any of the primary goal areas, and therefore not required to be a priority goal on its own. Commission Visibility was of interest, but is an outcome, not a primary goal. 8. Discussion of these goal areas, and development of details and a working plan will continue at the May 11th CoA General Meeting.
Committee Reports, attached	As of the time of this meeting, reports were submitted from the Adult Abuse Prevention Committee, the Membership Committee, the Housing and Community Development Committee, the Health Plan of San Mateo County Liaison, and the New Beginning Coalition (a meeting announcement flyer).
Next Meeting	Monday, May 11, 2015