

DRAFT Commission on Aging General Meeting
Minutes
February 9, 2015

Present: JoAnne Arnos, Walter Batara, Sandra Cooperman, Aurea Cruz, Christina Kahn, Mary Larenas, Melodie Lew, Scott McMullin, Alex Melendrez, Cherie Querol-Moreno, May Ratiu

Excused: Lisa Costello, Katie Eiseman, Patricia Erickson, Sandra Lang, Marisa Robles, Francine Serafin-Dickson, Marisa Robles

Staff: Marsha Fong

Public: Evelyn Tom, *CSL* Representative; Dustin Heaton, Nursing Student; Arlene Shields, Liaison to Sup. Tissier

Item	DISCUSSION	ACTION/DECISION
Call to Order	9:00 am Pledge of Allegiance Call to Order	9:00 am
Correspondence	None	
Oral Communications	Evelyn Tom – CSL representative spoke to the importance of donating to support the CSL using the check-box on the 540 Tax form	
Approval of Today's Agenda	February 9, 2015	Motion: Aurea Cruz Second: Walter Batara Agenda approved
Approval of Minutes	January 12 2015	Motion: Sandra Cooperman Second: Cherie Querol-Moreno Minutes approved
Presentation	Topic: Fall Prevention. Presenter: Francine Serafin-Dickson	Cancelled due to illness. Will reschedule.
Chair Report	Executive Committee met Feb. 3. No announcements.	
Staff/Liaison Report	<ul style="list-style-type: none"> Marsha Fong's retirement date is end of March 2015. Her position will 	

	<p>change to two program manager positions. Recruitment has begun.</p> <ul style="list-style-type: none"> • The next COA general meeting 3/9/15 will also be the public hearing to present the annual update of the 4-year Area Plan for Older Adults and Adults with Disabilities. We must have a quorum. (While not discussed, it would make sense for staff or chair/vice chairs to personally contact all COA members to assure we have a quorum at the March meeting.) • To be in compliance with the Brown Act, the agenda of any standing committee meeting needs to be posted 72 hours in advance. Therefore the agenda should be sent to Elizabeth Schlieff at least 4 days in advance. Only items that are on the posted agenda can be discussed. If a new topic comes up, it should noted and saved for the next meeting. • Nameplates for the COA members are being ordered, and business cards can be ordered if member so requests. A list was collected for correct names and ordering of business cards. 	
Action Items	<ul style="list-style-type: none"> • Older Americans Act letter from legislative Advocacy Committee • Consider Evelyn Tom as CSL representative 	<p>Motion: Christina Kahn Second: Scott McMullin Letter approved with change of addition of Marsha Fong to be cc'd. Motion: Scot McMullin Second: Aurea cruz Evelyn Tom appointed</p>
Discussion Items	<ul style="list-style-type: none"> • Need member from AAPC to attend EXC meeting. AAPC will designate their members to attend on a rotating basis. • Request Communications Committee to use social media to post alert regarding CSL funding on tax form 540. It was discussed, and determined that it's not an appropriate action. It was felt that we need clearer understanding on how we may communicate to the public on issues. • Roles and responsibilities of liaisons to various committees: <ul style="list-style-type: none"> ○ To report back to COA ○ Limit report to 2 minutes ○ Submit written report in advance ○ If absent, then delegate the responsibility to report back. ○ Become good, passionate communicators on the subjects. 	
Standing Committee Reports	<ul style="list-style-type: none"> • Legislative/Advocacy – Action item reported above, to send letter supporting OAA. We are seeking additional members to join the leg/advocacy committee, 	

	<p>including the public. Please spread the word. We meet here on the 4th Monday of the month at 9:00 am.</p> <p>We are happy to report that CSL proposals are being picked up and we will be reviewing and discussing next month.</p> <p>We ask that the COA vote to appoint Evelyn Tom as CSL assembly representative (see action item above). She is very qualified and has served in this position before. In addition, there is an opening for a 2nd assembly person if anyone is interested or knows someone who might be interested. Contact Marsha or Lisa</p> <ul style="list-style-type: none"> • Procedural Rules – No report as there are no changes currently proposed. • Adult Abuse Prevention – <ul style="list-style-type: none"> ○ The dramatic presentation “Making the Invisible Visible” is scheduled for 5 performances at various locations in the county between now and June. Flyers are being prepared. ○ Concern expressed that the Board of Supervisors priority list for possible use of Measure A funds are heavily weighted toward youth programs as opposed to aging adult programs. • Isolated Seniors Outreach – The last Help at Home entries are with Lindsey. Starting this meeting, committee will be working on designing a poster to publicize contact help for isolated seniors and caretakers. • Communications – Will be working on developing procedures for publicizing CoA information as needed and discussion for this month's retreat. <p>Christina Bigue, Social Media Coordinator for the County, has been contacted to connect with Lisa Costello to publicize the need for senior assembly representation. If no contact yet, Patricia Erickson will follow up.</p> <ul style="list-style-type: none"> • Membership – Commitment made to have a representative at future Exec meetings. 	
<p>Liaison Committees (Monthly Meetings)</p>	<ul style="list-style-type: none"> • Para-transit Coordination Council - No report • PRIDE Initiative – Planning underway toward PRIDE celebration in June. Anyone with interest or ideas contact JoAnne. • Commission on Disabilities – Aurea Cruz reported highlights from their January meeting, which included: they viewed a video on the value of handicap parking spaces, celebration of the 25th anniversary of the ADA, and use of Measure A funds for accessibility via an elevator. • Ombudsman – No report 	

	<ul style="list-style-type: none"> • HIV Council – No report • New Beginning Coalition & New Beginning Coalition Steering Committee (Area Plan Workgroup) – • Cultural Competence – No report • In-Home Supportive Services Advisory – No report. Did not meet in Feb. 	
Liaison (Quarterly Meetings)	<ul style="list-style-type: none"> • Legal Aid Senior Advocate – No report • Triple-A Council of California – No report • Nutrition – No report 	
Other	<ul style="list-style-type: none"> • Health Plan Update – Christina reported numbers of enrollments in several Medicare/Medical plans. If anyone has questions, talk to Christina. • Sunshine Update – • Housing and Community Development – The meetings to evaluate proposed housing projects will be in March. Scott McMullin to attend. • Education/Presentations <ul style="list-style-type: none"> ○ March – Area Plan update 45', Evelyn Tom 15', committee reports just 60'. ○ April – Scott McMullin – the Village Movement ○ May – Marisa Robles of COD will host the video on disabilities. • Arlene Shields from Supervisor Tissier's office: <ul style="list-style-type: none"> ○ CHP Older Driver Seminars Feb 11 Half Moon Bay and Mar 4 Redwood City. ○ Flyers handed out from Second Harvest/CalFresh ○ Disaster Preparedness Day June 6 • Meeting Minutes – will be taken by Scott McMullin in February • Meeting Minutes – will be taken by Cristina Kahn in March 	
Announcements	Reminder: Retreat, February 27; Captain's House at Coyote Point.	

Next Meeting: Monday, March 9, 2015