

COUNTY OF SAN MATEO



REQUEST FOR PROPOSALS

RFP No. HEP-2023-12 – **Development and Coordination of Two (2) Health Emergency Preparedness Exercises**

ADDENDUM NO. 1
8/30/2023

NOTICE TO ALL POTENTIAL PROPOSERS:

Notice is hereby given to all potential Proposers that this is an addendum to **Request for Proposals No. HEP-2023-12 for Development and Coordination of two (2) Health Emergency Preparedness Exercises**.

Please note the following changes to the proposal before submitting your offer.

Changes:

1. Page 1, Cover Page, RFP title is amended to read as follows:

Request for Proposals No. HEP-12-2023 for Development and Coordination of Two (2) Health Emergency Preparedness Exercise

2. Page 3, Section I – Introduction and Schedule, Item B., ‘Background’, paragraphs three and four are amended to read as follows:

This Request for Proposals (“RFP”) seeks the submission of proposals from all interested and qualified parties to develop, coordinate, and execute two (2) health emergency preparedness exercises for 2024 (timelines to be determined), with the aim to strengthen the County’s response to threats and strengthen our collaboration with local, regional, state, and federal response agencies.

The target start date for the agreement is December 2023 with the term ending December 2024, subject to negotiations of a final fixed-price agreement, in the not-to-exceed amount of **ONE HUNDRED THOUSAND DOLLARS (\$100,000)**.

3. Section II – Scope of Work, is deleted in its entirety and replaced. Please refer to the new Scope of Work in Addendum No. 1 Updated Pages.

4. Page 6, Appendix A – Section III – Submission Requirements, item A., ‘Submission Deadline’, paragraph one is corrected to read as follows:

A. Submission Deadline

Proposals must be electronically received by **5:00 PM, on September 22, 2023**, via Public Purchase (details below).