

NOTIFICATION OF INTENT TO AWARD

November 22, 2017

This communication serves as the official Notice of Intent to Award contract for the Request for Proposal (RFP) for CHEMPACK Exercise and Terrorist Attack on the Water System Exercise Request for Proposal (RFP# HEP_2017-18) issued on August 29, 2017 and due September 25, 2017.

The Review Committee met October 24 and November 19, 2017 to discuss the proposals.

Based on the provisions of the RFP and recommendation of the Review Committee, the County of San Mateo Emergency Medical Services Agency intends to award the contract to Constant Associates. This Notification of Intent to Award should not be considered as a binding commitment by The County of San Mateo Emergency Medical Services Agency.

Protest and Protest Period (Nov 22, 2017 – Nov 30, 2017)

This notice serves to begin the official protest period to conclude Nov 30, 2017. If a proposer desires to protest the selection decision, the proposer must submit by email a written protest within five (5) business days after the delivery of the notice about the decision. The written protest should be submitted to the Health Emergency Preparedness Program Manager as outlined below. Protests received after the deadline will not be accepted. Protests must be in writing, must include the name and address of the proposer and the RFP number, and must state all the specific grounds for the protest. A protest that merely addresses a single aspect of the selected proposal (for example, comparing the cost of the selected proposal in relation to the non-selected proposal) is not sufficient to support a protest. A successful protest will include sufficient evidence and analysis to support a conclusion that the selected proposal, taken as a whole, is an inferior proposal.

The County will respond to a protest within ten (10) business days of receiving it, and the County may, at its election, set up a meeting with the proposer to discuss the concerns raised by the protest. The decision of the County will be final. The protest letter must be sent as follows:

Shruti Dhapodkar, M.D.
Health Emergency Preparedness Program Manager
San Mateo County Health System/EMS Agency
Sdhapodkar@smcgov.org

Thank you for your continued interest in responding to the needs of The County of San Mateo Emergency Medical Services.

Sincerely,



Shruti Dhapodkar, M.D.
Health Emergency Preparedness Manager

