

**SAN MATEO COUNTY HIV PROGRAM**  
**COMMUNITY BOARD EXECUTIVE COMMITTEE MEETING**  
225 West 37<sup>th</sup> Avenue, Room 20  
San Mateo, CA 94403  
Wednesday, August 13, 2014, 1:00-2:30pm

**DRAFT MINUTES**

**Committee Members Present:** Michale Milburn-Jones

**County Staff Present:** Matt Geltmaker

1. Call to Order, Welcome & Introductions  
Michale called the meeting to order. Quorum not established.
2. Review & Approval of today's meeting agenda - Today's Agenda was approved by consensus.
3. Review & Approval of April 9, 2014 Minutes – Quorum was not established so minutes will be approved in October.
4. Reports:
  - A. Chair: Michale did not have a report.
  - B. Vice Chair: Loretta was not present.
  - C. Treasurer: Cathy was not present. Matt discussed the July 2014 financial statement with the usual expenses.
  - D. Secretary: Joseph was not present.
  - E. Nominating/Membership: No new applicants at this time.
  - F. HIV Program Director: Matt discussed Youth Commission Mixer scheduled for August 28<sup>th</sup> from 5:30-7:00. Matt will not be able to attend but is providing a brief description of the HIV Community Board to Brook and Nidhi in order for them to provide description to group.  
Matt was not able to schedule hepatitis C presenter for October meeting, working on scheduling this presentation for January meeting. By that time, there may be at least 2 more medications approved for treatment.  
Presentations for October meeting will include the San Mateo County presentation that will occur at San Francisco HIV Health Services Planning Council on September 22 along with a presentation on HRSA HIV/AIDS Bureau clinical quality measures.
  - G. Prevention: Darryl and Terri Lopez will be presenting the work with Grindr to the California Communicable Disease Controllers in Oakland on November 6.
  - H. Youth Commission: The Youth Commission is between sessions, new Youth Commissioners will be present at October meeting.
  - I. Update on SFHHSPC: Matt informed the group that the council is still discussing the merging of the Care and Prevention councils in San Francisco.

**5. Other/New Business & Community Updates**

- No new business or updates.

**6. Proposed Agenda Items and Date for next Board Meeting:**

- Full Board Meeting, Wednesday, October 8, 2014, Rm. 20, **5:30-7:00 pm** – all are invited. Two presentations from Matt regarding HIV epidemiology in San Mateo and clinical quality measures.
- The next Executive Committee meeting will be held on Wednesday, November 12, 2014, Rm. 20, **1-2:30pm**. All are invited.

**7. Meeting Adjourned – THANK YOU!**