



- **For Contractors with Avatar access for administrative functions:** you can enter the SOGI directly into Avatar using the SOGI form. You can find the form by using the **Search Forms** and typing in **SOGI**.

The screenshot shows a web-based form titled 'SOGI'. It contains several sections with radio button options and text input fields. The sections are: 'Date of Evaluation' (with a date picker), 'What is your preferred name?' (with a text box), 'What is your sexual orientation?' (with radio buttons for Straight or heterosexual, Lesbian or Gay, Bisexual, Queer, Asexual, Dont know/Declined to answer, Another, Did not ask), 'What is your current gender identity?' (with radio buttons for Male, Female, Female to Male/Transgender Male, Male to Female/Transgender Female, Genderqueer not exclusive male/female, Declined to answer, Another, Did not ask), 'What are your pronouns?' (with radio buttons for He/Him, She/Her, They/Them, Another, Declined to answer, Did not ask), 'What sex were you assigned at birth on your original birth certificate?' (with radio buttons for Male, Female, Declined to answer, Another, Did not ask), and 'Have you been diagnosed by a Doctor with an intersex condition?' (with radio buttons for Yes, No, Declined to answer, Did not ask). There are also text input fields for 'Another Gender Identity', 'Another Sexual Orientation', and 'Another assigned sex on original birth certificate'.

- **For Contractors with Avatar Access for Clinical documentation:** the SOGI questions are imbedded in the Initial and Re-Assessments v2 for Adults and Children.
- **For Contractors without Avatar Access:** A SOGI form as been created for clinicians to fill out with clients and the SOGI Information is also in the updated Assessment forms. Available on our website at <https://www.smchealth.org/bhrs/providers/soc>. Clinicians will need to fill out the SOGI form located at https://www.smchealth.org/sites/main/files/file-attachments/sogi_for_contractors_fillable.pdf and it should be sent to MIS with the clients registration paperwork or when you submit your monthly billing.