



PUBLIC SWIMMING POOL OR SPA VARIANCE REQUEST APPLICATION PACKET FOR ALTERNATIVE EQUIPMENT, MATERIALS, AND METHODS OF CONSTRUCTION

San Mateo County Environmental Health Services (EHS) may approve an alternative equipment, material, or method of construction provided EHS finds the proposed design is satisfactory and complies with the provision of California Building Code Title 24 for Public Pools, that the equipment, material, method of work offered is, for the purpose intended, at least equivalent to that prescribed in suitability, strength, effectiveness, fire resistance, durability, safety and sanitation methods, or that the method of installation proposed conform to other acceptable nationally recognized standards (Section 3107B.1).

APPLICATION GUIDELINES

- A. All applications must contain the following information:
 - a. **POOL NAME:** Name of facility and street address must read the same as was submitted for construction review or as permit reads.
 - b. **APPLICANT'S NAME:** Print name of owner or authorized agent.
- B. EHS requires sufficient evidence or proof to substantiate claims of the proposed equipment, material(s), or method of construction (Section 3107B.2).

Note: A test of the proposed equipment at no cost to EHS may be required if the evidence provided is insufficient in regards to compliance with the provisions of Title 24.
- C. The variance request must be specific to what is being requested. Submit an explanation, pertinent material, exhibits, plans, and statements or letters from other agencies as it pertains to the reason for your request. **A complete application consists of the following: Request for Variance of Public Pool or Spa; authorization letter and supporting documents).**
- D. Submit the correct fee per variance application. Current fees are available at smchealth.org/ehfees.
- E. Variances are reviewed and approved on a case by case basis within 10 business days of receipt. The Program Supervisor shall render a decision after receiving recommendations from the Recreational Health Program Specialist.
- F. If the applicant/petitioner for the variance would like to appeal the decision, the applicant must appeal to the Director of Environmental Health Services. Such appeals shall be requested in writing, within 30 days after the decision of the Food and Pool Program Supervisor.



VARIANCE REQUEST APPLICATION FOR ALTERNATIVE EQUIPMENT, MATERIALS, OR METHOD OF CONSTRUCTION FOR PUBLIC SWIMMING POOL OR SPA

Has the applicant submitted plans and a request for approval to construct/remodel a swimming pool/spa to San Mateo County Environmental Health Services for review? YES NO

The Pool/Spa is : NEW EXISTING

Is this variance request the result of repeated citations? YES NO

Is this request part of the settlement agreement with a Legal/Enforcement Agency? YES NO

POOL INFORMATION

Facility Name: _____

Facility Address: _____ City: _____ Zip Code: _____

Facility Phone Number: _____ Email Address: _____

OWNER INFORMATION

Owner Name: _____ Email Address: _____

Owner Address: _____

City: _____ State: _____ Zip Code: _____

Owner Phone Number: _____ Alternate Phone Number: _____

APPLICANT INFORMATION

Applicant Name: _____ Email Address: _____

Applicant Address: _____

City: _____ State: _____ Zip Code: _____

Applicant Phone Number: _____ Alternate Phone Number: _____

Specify the request and justification for variance (attached additional sheets if necessary):

The undersigned requests a variance from the regulations of the California Public Swimming Pools and Spas Health and Safety Code of Regulations (Title 22); California Building Code (Title 24) and California Electrical Code applicable to the design and construction, or operation of public swimming pools and spas. By signing this request I take full responsibility and liability for the compliance of the proposed variance and that the equipment, material, method of work offered, for the purpose intended, at least equivalent to that prescribed in suitability, strength, effectiveness, fire resistance, durability, safety and sanitation methods or that the method of installation proposed conforms to other acceptable nationally recognized standards (Section 3107B.1). I also acknowledge that any change to the requested variance will require resubmittal and approval prior to construction.

Type or Print Name: _____ Title: _____

Date: _____ Owner/Representative Signature: _____



AUTHORIZATION LETTER

OWNER INFORMATION

Owner(s) Name: _____ Email Address: _____

Owner(s) Address: _____

City: _____ State: _____ Zip Code: _____

Owner(s) Phone Number: _____ Alternate Phone Number: _____

PROJECT INFORMATION

Project Name: _____

Project Address: _____

City: _____ Zip Code: _____

AUTHORIZATION

I hereby authorize (property owner): _____

of (firm, company, management company): _____

to represent me and to act on my behalf for the project listed above.

PROPERTY OWNER SIGNATURE*

***If the management company signs for the owner, please provide legal documentation of the representation. An Engineer/Architect/Contractor cannot sign this form as the Property Owner or Representative.**

Type or Print Name: _____ Title: _____

Date: _____ Owner Signature: _____